

Sustainability Action Plan

2008/9

It's all very well having a sustainability policy but it's what you do in reality that makes you credible. The actions below offer an insight into how we are striving to be as our word and as sustainable as possible;

Environment

Measuring impacts and reporting progress

We take our carbon footprint very seriously and have now engaged Sustainability Consulting Ltd to measure and report our corporate Green House Gas Emissions to the international standard ISO 14064-1. The report will set a baseline from which we will set reduction targets

Reducing our footprint - Energy Actions:

- Set all PC's and IT equipment to power saving defaults.
- Liaise with Landlord to achieve base building energy savings.
- Adopt a 'lights off' policy for rooms not actively occupied.
- Energy saving awareness will be promoted to staff.
- Choose an energy supplier with Carbon Neutral status

Reducing our footprint - Travel Actions:

- Actively promote cycling for commuting and local meetings.
- Promote the use of the video conferencing facilities.
- Select a Hybrid vehicle Taxi company as preferred supplier.
- Adopt a 'No fly policy' unless absolutely necessary.

Reducing our footprint - Waste Actions:

- Continue to recycle all paper, cardboard, metals, plastics (1&2) and glass.
- Supply all staff with vacuum cups, crockery for hot drinks. No disposable cups or plates in the office.
- Compost all fruit and vegetable food waste.

Sustainable Procurement

- All paper products purchased will contain a minimum of 50% recycled material, is chlorine free in its production and virgin material is certified to come from sustainable sources.
- All wood products purchased will be certified to come from sustainable sources.
- Adopt a 'New Zealand first', supplier policy.

Community Involvement

- Continue to work with and support the local Chamber of Commerce to provide free websites to local businesses.

Staff and Customer Satisfaction

- Continue to regularly survey all staff and customers confidentially to obtain feedback on likes and dislikes and use the results to help inform changes to service provision and staff working conditions.

Financial sustainability

- Continue to ensure that the future sustainability of the company is paramount in all financial decision making.
- Continue with a low risk financial strategy that ensures client and staff well being.

